MUNICIPAL AND TRAFFIC COURT OF NEW ORLEANS
EXPUNGEMENT CHECKLIST FOR DWI CONVICTIONS

BY LAW, THE CLERK OF COURT SHALL NOT PROVIDE LEGAL ADVICE ON HOW TO PREPARE LEGAL DOCUMENTS.
IF YOU ARE UNABLE TO COMPLETE PRO SE, PLEASE CONSULT WITH AN ATTORNEY

REQUIRED AT FILING

____ CRIMINAL BACKGROUND CHECK FROM LOCAL LAW ENFORCEMENT AGENCY OR LOUISIANA STATE POLICE (DATED WITHIN 60 DAYS)

____ CERTIFICATION LETTER ISSUED IN ACCORDANCE WITH LA-C.Cr.P. Art. 983 FROM THE DISTRICT ATTORNEY'S OFFICE

____ COMPLETED EXPUNGEMENT PACKET jaclouisiana.org/expungements

____ $250.00 MONEY ORDER PAYABLE TO THE LOUISIANA STATE POLICE

____ $200.00 MONEY ORDER PAYABLE TO THE CITY OF NEW ORLEANS

____ $50.00 MONEY ORDER PAYABLE TO THE ORLEANS PARISH DISTRICT ATTORNEY

____ $50.00 MONEY ORDER PAYABLE TO THE ORLEANS PARISH SHERIFF'S OFFICE

____ $50.00 MONEY ORDER PAYABLE TO THE DEPARTMENT OF MOTOR VEHICLES (to satisfy C.Cr.P. 984)

____ FINGERPRINTS OF THE DEFENDANT (to satisfy C.Cr.P. 984)